Title (Times New Roman 14pt Bold)

Belinda M Yaris1 andChris Sherman2(Time New Roman 12, no prefix or suffix and title, ie-Prof, Dr.etc)

1Name of Organisation, City, Country

2Name of Organisation, Authority or Company, City, Country

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**Abstract**

Abstract should be in Times New Roman 11justified in font. Limit each abstract to 250 words.

Abstract should be submitted in .doc or .docx format (Word 2007 or Higher).

**Keywords:** List 3 to 5 keywords in alphabetical order, separated by commas which can be uses for indexing purposes.

## Margins and page allowance

Set out the **paper on A4 size** the same as this, with margins as described in Table 1.

Table 1. Margins to use in this paper

|  |  |
| --- | --- |
| **Margin** | **Size** |
| Left | 25mm |
| Right | 25mm |
| Top and bottom | 25mm |

For Microsoft Word users the Page Setup Dialog should appear as shown in Figure 1. **Centre your Figures and Tables.**



Figure 1. Page Setup Dialog Box (Margins) for formatting GSB National Seminar2023 Abstract for abstract volume.